

**APPROVED MINUTES
JUDICIAL INFORMATION SYSTEM COMMITTEE**

October 27, 2000

Members Present:

Justice Bobbe Bridge, Chair
Judge C. Kenneth Grosse, Vice Chair
Judge Dale B. Ramerman
Judge Thomas J. Wynne
Judge Clifford L. Stilz
Ms. Mary McQueen
Mr. Michael Planet
Ms. Siri Woods
Ms. Cathleen M. Grindle
Chief Mike Vandiver

Members Absent:

Judge James R. Heller
Judge Thomas C. Warren
Mr. David Ponzoha
Mr. Gary Riesen
Mr. David Reynolds
Ms. Virginia Kirk

Staff Present:

Dr. Tom Clarke
Mr. Brian Backus
Ms. Jennifer Peters
Ms. Kathy Kuriyama
Ms. Bev Yokoyama

Guests Present:

Mr. Rich Johnson, COA, Division I
Ms. Bev Hempleman, OFM
Mr. Laird Hail, Seattle Municipal Court
Ms. Diana Kramer, Washington Newspaper
Publishers Association
Mr. Tom Boyer, Seattle Times
Mr. Dennis Hausman, DIS

Call to Order

Justice Bridge called the meeting to order at 9:00 a.m.

The minutes of the September 8, 2000 meeting were approved as written.

Old Business

Deferred Traffic Findings Update

Dr. Clarke reported that, following the informal AG opinion (advising that deferred findings and collection of costs for administrative processing should be distributed in the same manner as traffic infraction penalties), OAC is drafting a procedure. The committee concluded that no statutory clarification is required unless courts refuse to comply.

Open-Source Electronic Filing Status

The committee indicated support for this project.

JIS IT Portfolio Comments

Dr. Clarke provided a revised portfolio as a tool for the committee to better understand JIS and its projects. It will be used as an internal document. The committee felt it would be a better way to track projects and a useful tool. It will be updated on a regular basis.

Budget Status

Dr. Clarke reported that the Supreme Court approved all of the JIS decision packages, which will move forward to the Legislature. It will be important for local court people and judges to support the projects, which strongly support local judicial efficiency and quality of justice.

ACTION: Dr. Clarke will draft a talking points paper (i.e., a briefing book) for judges and other supporters of the JIS budget requests.

Project Status Summary

Dr. Clarke reported on examples of projects that we can do in the new web architecture. Justice Bridge asked if we were still planning on building CAPS? Dr. Clarke responded that OAC had IBM do a sizing estimate on CAPS and SCOMIS. CAPS is funded in a decision package if the legislature approves it. CAPS Phase 2 will begin after ACORDS Phase I completes in January. CAPS will build on the basic calendar design in ACORDS and should be available in June 2002.

Ms. Woods asked about electronic citations. Dr. Clarke reported OAC is negotiating with the Washington State Patrol on resources to begin a pilot project. We should know if the pilot will proceed by December.

ACTION: Dr. Clarke will continually update JISC on the status of projects.

New Business

Project 2001 Recommendations

The Project 2001 Committee Report to the BJA contains several potential requirements for the JIS system. The JISC provided comments to the BJA on those recommendations.

Data Exchange Policy Approval

Justice Bridge reported that this new policy is more precise. The JIS Advisory Committee has approved it. Dr. Clarke added that this policy extends the original white paper and provides necessary guidance as we move into actual projects. After some discussion, **Judge Grosse moved to approve the policy. Judge Stilz seconded the motion. Motion Passed.**

Committee/Subcommittee Reports

Data Dissemination Subcommittee

Judge Grosse reported that the committee formed an ad hoc "Privacy Workgroup" to identify stakeholder positions regarding several family law issues. Recommendations from the workgroup will be presented to the Data Dissemination Committee and the JISC on December 1, and be submitted to the Supreme Court. The subcommittee must still complete work on the revised data dissemination policy.

JIS Advisory Committee

Ms. Grindle said that there were no pressing issues to report and provided a summary of committee activities in a handout.

RMAC

Mr. Johnson reported that RMAC looked at GR14 changes. RMAC chairs prepared a letter to Mary McQueen to suggest another extension on the implementation date, in order to give more time to use up the old forms. The committee is also looking at electronic recording equipment standards and the state archivist is working with the committee regarding electronic retention issues. The archivist sees archiving records separate from active court records. RMAC will make recommendations on what to keep and how long.

Future Meetings

The next JIS Committee meeting will be on February 23, 2000, *9:00 a.m. to Noon*, at Two Union Square, Room 1606, Seattle, WA.

The next JIS Data Dissemination Subcommittee meeting will be on January 19, 2000, *9:00 a.m. to Noon*, at Two Union Square, Room 1606, Seattle, WA.

The next JIS Advisory Committee meeting will be on March 22, 2001, *9:00 a.m. to Noon*, at Two Union Square, Room 1606, Seattle, WA.